SYLLABUS

DATE OF LAST REVIEW: 02/2014
CIP CODE: 24.0101
SEMESTER: DEPARTMENTAL SYLLABUS
COURSE TITLE: Level I Writing and Grammar for English Learners
COURSE NUMBER: ESOL 0021
CREDIT HOURS: 4
INSTRUCTOR: DEPARTMENTAL SYLLABUS
OFFICE LOCATION: DEPARTMENTAL SYLLABUS
OFFICE HOURS: DEPARTMENTAL SYLLABUS
TELEPHONE: DEPARTMENTAL SYLLABUS
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KCKCC issued email accounts are the official means for electronically communicating with our students.

PREREQUISITES: Grade of “C” or higher in Introductory Writing and Grammar for English Learners (ESOL 0020) or appropriate score on COMPASS ESL placement test.

REQUIRED TEXT AND MATERIALS: Please check with the KCKCC bookstore, http://www.kckccbookstore.com/, for the required texts for your particular class.

COURSE DESCRIPTION: Level I Writing and Grammar for English Learners is designed to increase the student’s basic knowledge of English grammar and sentence structure and develop academic writing skills. Written structures, verb forms and tenses, and other word-level grammatical forms are presented with an emphasis on writing clear sentences and short paragraphs.

METHOD OF INSTRUCTION: A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, and panels, conferencing, performances, and learning experiences outside the classroom. Methodology will be selected to best meet student needs.
COURSE OUTLINE:

I. Identifying and using word-level elements in English sentences.
   A. Common and proper nouns and their plural forms
   B. Subject and object pronouns
   C. Regular and irregular verbs
   D. Adjectives
   E. Adverbs
   F. Conjunctions
   G. Prepositions of place and time
   H. Definite and indefinite articles
   I. End punctuation

II. Use of verbs in English sentences
   A. Forms and basic meaning of “be”, “have” and other high-frequency verbs in simple present tense
      1. Affirmative forms
      2. Negative forms
      3. Yes/no questions
      4. Information questions
      5. Short and long answers
      6. Spelling of third-person –s endings
   B. Forms and basic meaning of “be” and other high-frequency verbs in simple past tense
      1. Affirmative forms
      2. Negative forms
      3. Yes/no questions
      4. Information questions
      5. Short and long answers
      6. Pronunciation and spelling of verb endings in simple past tense
   C. Forms and basic meaning of verbs in present progressive tense
      1. Affirmative forms
      2. Negative forms
      3. Yes/no questions
      4. Information questions
      5. Short and long answers
      6. Spelling of verb endings in progressive tenses
   D. Forms and basic meaning of verbs in past progressive tense
      1. Affirmative forms
      2. Negative forms
      3. Yes/no questions
      4. Information questions
      5. Short and long answers
   E. Forms and basic meaning of verbs in simple future tense with “will” and “be going to”
      1. Affirmative forms
      2. Negative forms
      3. Yes/no questions
4. Information questions
5. Short and long answers
F. Use of high-frequency modals in present tense

III. Constructing simple sentences in English
   A. Complete simple sentences (affirmative, negative, and interrogative)
   B. Capitalization
   C. End punctuation
   D. Word order
   E. Subject-verb agreement

IV. Constructing compound sentences in English
   A. Using “and” to express addition and continuation
   B. Using “so” to express cause and effect
   C. Using “but” to express contrast
   D. Using “or” to express choice
   E. Comma placement in compound sentences

V. Constructing complex sentences
   A. Simple time clauses
   B. Reason clauses with “because”
   C. Comma placement in complex sentences

VI. Constructing Simple Paragraphs
   A. Choosing a topic
   B. Writing a title and capitalizing it correctly
   C. Topic sentence
   D. Supporting sentences (body of paragraph)
   E. Concluding sentence
   F. Capitalization and punctuation
   G. Indentation

EXPECTED LEARNER OUTCOMES:
A. The learner will be able to identify and use parts of speech and the basic elements of English sentences.
B. The learner will be able to construct simple sentences in English.
C. The learner will be able to construct compound sentences in English.
D. The learner will be able to construct basic complex sentences in English.
E. The learner will be able to construct short paragraphs in English.

COURSE COMPETENCIES:
Upon successful completion of this course:

The learner will be able to identify and use parts of speech and the basic elements of English sentences.

1. The learner will be able to identify the subject, verb, and complement in an English sentence.
2. The learner will be able to identify and use nouns.
3. The learner will be able to identify and use subject and object pronouns.
4. The learner will be able to identify and use regular and common irregular verbs.
5. The learner will be able to identify and use descriptive adjectives.
6. The learner will be able to identify and use adverbs of frequency.
7. The learner will be able to identify and use coordinating conjunctions (and, so, but, or).
8. The learner will be able to identify prepositions.
9. The learner will be able to identify and use definite and indefinite articles.
10. The learner will be able to identify high-frequency modal forms in present tense.

The learner will be able to construct simple sentences in English.
11. The learner will be able to construct affirmative, negative, and interrogative simple sentences using simple present tense.
12. The learner will be able to construct affirmative, negative, and interrogative simple sentences using present progressive tense.
13. The learner will be able to construct affirmative, negative, and interrogative simple sentences using simple past tense.
14. The learner will be able to construct affirmative, negative, and interrogative simple sentences using past progressive tense.
15. The learner will be able to construct affirmative, negative, and interrogative simple sentences using simple future tense.
16. The learner will be able to correctly pronounce and spell verb endings in simple past tense.
17. The learner will be able to correctly spell verb endings in progressive tenses.
18. The learner will be able to construct affirmative, negative, and interrogative simple sentences using simple future tense.
19. The learner will be able to construct simple sentences using high-frequency modal forms in present tense.

The learner will be able to construct compound sentences in English.
20. The learner will be able to use the coordinating conjunction “and” to express addition and continuation in compound sentences.
21. The learner will be able to use the coordinating conjunction “so” to express cause and effect in compound sentences.
22. The learner will be able to use the coordinating conjunction “but” to express contrast in compound sentences.
23. The learner will be able to use the coordination conjunction “or” to express choice in compound sentences.

The learner will be able to construct basic complex sentences in English.
24. The learner will be able to construct sentences using simple time clauses.
25. The learner will be able to construct sentences using reason clauses that start with “because”.

The learner will be able to construct short paragraphs in English.
26. The learner will be able to generate a topic.
27. The learner will be able to choose an appropriate title for a paragraph.
28. The learner will be able to correctly capitalize the title.
29. The learner will be able to write an appropriate topic sentence.
30. The learner will be able to develop the body of the paragraph by choosing related and relevant sentences.
31. The learner will be able to write a concluding sentence.
32. The learner will be able to use capitalization and correct end punctuation in the paragraph.
33. The learner will be able to use level appropriate vocabulary to express ideas in writing.

ASSESSMENT OF LEARNER OUTCOMES:
Student progress is evaluated by means that include, but are not limited to, exams, written assignments, and class participation.

SPECIAL NOTES:
This syllabus is subject to change at the discretion of the instructor. Material included is intended to provide an outline of the course and rules that the instructor will adhere to in evaluating the student’s progress. However, this syllabus is not intended to be a legal contract. Questions regarding the syllabus are welcome any time.

Kansas City Kansas Community College is committed to an appreciation of diversity with respect for the differences among the diverse groups comprising our students, faculty, and staff that is free of bigotry and discrimination. Kansas City Kansas Community College is committed to providing a multicultural education and environment that reflects and respects diversity and that seeks to increase understanding.

Kansas City Kansas Community College offers equal educational opportunity to all students as well as serving as an equal opportunity employer for all personnel. Various laws, including Title IX of the Educational Amendments of 1972, require the college’s policy on non-discrimination be administered without regard to race, color, age, sex, religion, national origin, physical handicap, or veteran status and that such policy be made known.

Kansas City Kansas Community College complies with the Americans with Disabilities Act. If you need accommodations due to a documented disability, please contact the Director of Academic Resource Center at 913-288-7670.