SYLLABUS

DATE OF LAST REVIEW: 02/2013
CIP CODE: 24.0101
SEMESTER: DEPARTMENTAL SYLLABUS
COURSE TITLE: TOEFL Preparation
COURSE NUMBER: ESOL0080
CREDITS: 3
INSTRUCTOR: DEPARTMENTAL SYLLABUS
OFFICE LOCATION: DEPARTMENTAL SYLLABUS
OFFICE HOURS: DEPARTMENTAL SYLLABUS
TELEPHONE: DEPARTMENTAL SYLLABUS
EMAIL: KCKCC issued email accounts are the official means for electronically communicating with our students.

PREREQUISITES: Permission of ESL coordinator or Dean of Humanities and Fine Arts

REQUIRED TEXT AND MATERIALS: Please check with the KCKCC bookstore, http://www.kckccbookstore.com/, for the required texts for your particular class.

COURSE DESCRIPTION: TOEFL Preparation provides three (3) hours of contact time per week and gives students the skills, strategies, practice and confidence they need to increase their scores on all sections of the TOEFL.

METHOD OF INSTRUCTION: A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, and panels, conferencing, performances, and learning experiences outside the classroom. Methodology will be selected to best meet student needs.

COURSE OUTLINE:
I. Listening Comprehension
   A. Details
   B. Idiomatic Expressions
   C. Suggestions
      1. Recognition
2. Recall
D. Assumptions
E. Predictions
F. Implications
G. Problems
H. Topic Identification
I. Informal Conversations
J. Academic Conversations
  1. Main ideas
  2. Important details
K. Class Discussions
  1. Main ideas
  2. Important details
L. Radio Programs
M. Tours
N. Academic Talks
O. Lectures.

II. Structure and Written Expression
A. Verbs
  1. Main verbs
  2. Tense
  3. Modals
  4. Causatives
  5. Conditionals
  6. Subjunctives
  7. Infinitives
  8. Passives
B. Pronouns
C. Nouns
D. Adjectives
  1. determiners
  2. sufficiency
E. Comparatives
F. Prepositions
G. Conjunctions
  1. Correlative conjunctions
  2. Affirmative/negative agreement
H. Adverbs
I. Sentences and Clauses
J. Point of View
K. Agreement
L. Introductory verbal modifiers
M. Parallel Structures
N. Redundancy
O. Word Choice
III. Reading Comprehension
   A. Previewing
      1. speed
      2. accuracy
   B. Reading for main ideas
      1. Topic
      2. Identifying an appropriate title
   C. Using Contexts for Vocabulary
      1. Words
      2. Sentences
   D. Scanning for details
   E. Making Inferences
   F. Identifying Exceptions
   G. Locating References
   H. Referring to the Passage

EXPECTED LEARNER OUTCOMES:
A. The learner will be able to improve his/her score on the Listening Comprehension section of the TOEFL.
B. The learner will be able to improve his/her score on the Structure and Written Expression section of the TOEFL.
C. The learner will be able to improve his/her score on the Reading Comprehension section of the TOEFL.

COURSE COMPETENCIES:
Upon successful completion of this course:

*) The learner will be able to improve his/her score on the Listening Comprehension section of the TOEFL.

1. The learner will be able to recall specific facts stated in a conversation.
2. The learner will be able to improve recognition of idiomatic words and expressions.
3. The learner will be able to recognize and recall suggestions made in a conversation.
4. The learner will be able to identify assumptions that a speaker in a conversation may have made.
5. The learner will be able to make predictions based on a conversation.
6. The learner will be able to draw conclusions about the implications of a given conversation.
7. The learner will be able to identify problems between speakers in a conversation.
8. The learner will be able to identify the topic of a conversation.
9. The learner will be able to summarize ideas heard in informal conversations.
10. The learner will be able to summarize ideas heard in academic conversations.
11. The learner will be able to summarize ideas heard in class discussions.
12. The learner will be able to summarize information heard in radio programs.
13. The learner will be able to summarize information and recall details heard in short talks based on a guided tour.
14. The learner will be able to summarize important information and recall important details from academic course orientation talks.
15. The learner will be able to summarize important information and recall important
details from academic lectures.

The learner will be able to improve his/her score on the Structure and Written Expression
section of the TOEFL.
16. The learner will be able to solve problems with main verbs.
17. The learner will be able to solve problems with verb tense.
18. The learner will be able to solve problems with modal verbs.
19. The learner will be able to solve problems with causative verbs.
20. The learner will be able to solve problems with conditionals.
21. The learner will be able to solve problems with subjunctives.
22. The learner will be able to solve problems with infinitives.
23. The learner will be able to solve problems with the passive tense.
24. The learner will be able to solve problems with pronouns.
25. The learner will be able to solve problems with nouns.
26. The learner will be able to solve problems with adjectives.
27. The learner will be able to solve problems with comparatives.
28. The learner will be able to solve problems with prepositions.
29. The learner will be able to solve problems with conjunctions.
30. The learner will be able to solve problems with adverbs.
31. The learner will be able to solve problems with sentences and clauses.
32. The learner will be able to solve problems with points of view.
33. The learner will be able to solve problems with agreement.
34. The learner will be able to solve problems with introductory verbal modifiers.
35. The learner will be able to solve problems with parallel structures.
36. The learner will be able to solve problems with redundancy.
37. The learner will be able to solve problems with word choice.

The learner will be able to improve his/her score on the Reading Comprehension section of
the TOEFL.
38. The learner will be able to preview passages quickly.
39. The learner will be able to preview passages for topic accurately.
40. The learner will be able to read for main ideas.
41. The learner will be able to identify the subject of passages.
42. The learner will be able to identify the topic of passages.
43. The learner will be able to identify an appropriate title for passages.
44. The learner will be able to make predictions about the meaning of vocabulary words.
45. The learner will be able to make predictions about the meaning of sentences from
context.
46. The learner will be able to scan passages for details.
47. The learner will be able to identify content words.
48. The learner will be able to make inferences from passages.
49. The learner will be able to identify exceptions not mentioned in a passage.
50. The learner will be able to identify references in a passage.
51. The learner will be able to identify the antecedent of pronouns.
52. The learner will be able to refer to where information can be found within a passage.
ASSESSMENT OF LEARNER OUTCOMES:

Student progress is evaluated by means that include, but are not limited to, exams, written assignments, and class participation.

SPECIAL NOTES:

This syllabus is subject to change at the discretion of the instructor. Material included is intended to provide an outline of the course and rules that the instructor will adhere to in evaluating the student’s progress. However, this syllabus is not intended to be a legal contract. Questions regarding the syllabus are welcome any time.

Kansas City Kansas Community College is committed to an appreciation of diversity with respect for the differences among the diverse groups comprising our students, faculty, and staff that is free of bigotry and discrimination. Kansas City Kansas Community College is committed to providing a multicultural education and environment that reflects and respects diversity and that seeks to increase understanding.

Kansas City Kansas Community College offers equal educational opportunity to all students as well as serving as an equal opportunity employer for all personnel. Various laws, including Title IX of the Educational Amendments of 1972, require the college’s policy on non-discrimination be administered without regard to race, color, age, sex, religion, national origin, physical handicap, or veteran status and that such policy be made known.

Kansas City Kansas Community College complies with the Americans with Disabilities Act. If you need accommodations due to a documented disability, please contact the Director of Academic Resource Center at 913-288-7670.