SYLLABUS

DATE OF LAST REVIEW: 02/2013
CIP CODE: 24.0101
SEMESTER: Departmental Syllabus
COURSE TITLE: Introduction to Social Work
COURSE NUMBER: SOSC-0210
CREDIT HOURS: 3
INSTRUCTOR: Departmental Syllabus
OFFICE LOCATION: Departmental Syllabus
OFFICE HOURS: Departmental Syllabus
TELEPHONE: Departmental Syllabus
EMAIL: KCKCC- “issued email accounts are the official means for electronically communicating with our students.”

PREREQUISITE: None

Enrollment is open. Students should have a basic understanding of APA writing style.

REQUIRED TEXT AND MATERIALS: Please check with the KCKCC bookstore, http://www.kckccbookstore.com/, for the required texts for your particular class.

COURSE DESCRIPTION:
This course is designed to provide an introduction to the nature of Social Work as a helping profession within the larger arena of the social service system. As such, it serves three major purposes:

1. As one of the required introductory courses for students planning to obtain the Bachelor of Social Work degree, it provides the fundamental knowledge about and beginning socialization to the social work profession.

2. It serves as a career-testing course for those who are considering Social Work as a profession.
3. It provides information for students who would like to know more about Social Work and its activities.

**METHOD OF INSTRUCTION:**
A variety of instructional methods may be used depending on content area. These include but are not limited to: lecture, multimedia, cooperative/collaborative learning, labs and demonstrations, projects and presentations, speeches, debates, and panels, conferencing, learning experiences and performances outside the classroom. Methodology will be selected to best meet student needs.

**OUTLINE OF THE COURSE:**

I. Overview of Social Work as a Comprehensive Helping Profession.
   
   A. A Beginning Definition of Social Work and Its many facets.
   B. Context of Social Work
      1. Relationship of social welfare and social work
      2. Social agencies
   C. The Focus of Social Work Practice
   D. Origins of Social Work
      1. Diverse historical roots
      2. Creating a profession of commonalities from diverse:
         a. levels of intervention (methods)
         b. fields of practice
         c. social worker roles
   E. Social Work Manpower Classifications, Profile, and Projections

II. The Emergence of Social Work as a Profession
    
    A. The Nature of Profession
    B. The Place of Values in Social Work
       1. Client values
       2. Societal values
       3. Social work values as preferred conceptions of people, preferred outcomes for people, and preferred means of dealing with people.
       4. The Code of Ethics

III. The Knowledge Base of Social Work
     
     A. Nature of Knowledge
     B. Knowledge Components of Social Work - Departmental Syllabus and Special
     C. Knowledge and Educational Curriculum for Social Work

IV. The Skill Base of Social Work
    
    A. Nature of Skills
    B. Basic and Specialized Skills
    C. The Social Worker in Action

V. Special Concerns in Servicing Social Minorities
    
    A. Blacks
    B. Chicanos
    C. Native Americans
    D. Women
E. Children

VI. Fields of Service
   A. Social Service Agencies as a Bureaucratic Organization
   B. Student Presentations in Class About the Field of Practice, Social Agency and Social Worker Interview of Their Choice

VII. Levels of Social Work Intervention
   A. Casework
   B. Community Organization
   C. Group Work

VIII. Current Issues for the Profession
   A. Departmental Syllabus - Specialization in Education
   B. Clinicalism - Social Action
   C. Accreditation - Licensing
   D. Multiple Levels of Practice
   E. Class Action

EXPECTED LEARNER OUTCOMES:

It is anticipated that the student will determine whether social work is a future career choice. The objective of this course is to expose the student to several of the facets that compose the social work (service delivery) area and to create opportunities for students to decide if their future is within the social work arena. Upon completion of this course the student will be able to:

A. The student will be able to discuss Social Work as a comprehensive helping profession.
B. The student will be able to describe the history of Social Work as it evolved from volunteerism to an occupation to a profession.
C. The student will be able to locate and identify the resources that make up the knowledge base of Social Work.
D. The student will be able to recognize the skill base of Social Work.
E. The student will be able to discuss special concerns involved in servicing special populations.
F. The student will be able to describe the contemporary fields of service.
G. The student will be able to explain the various levels of Social Work service.
H. The student will be able to discuss current issues relevant to the profession of Social Work.

COURSE COMPETENCIES:

The student will be able to discuss Social Work as a comprehensive helping profession.
1. The student will be able to identify and describe the philosophical and historical roots of Social Work.

The student will be able to describe the history of Social Work as it evolved from volunteerism to an occupation to a profession.
2. The student will be able to discuss the origins of Social Work and its evolution from volunteerism to profession.
3. The student will be able to understand the levels of licensure.
4. The student will be able to define value-based decisions.
5. The student will be able to define and describe social work in terms of what it is, does, with whom, in what areas of human functioning, in what context, what focus, using what basic knowledge and valued means toward what valued goals.
6. The student will be able to identify major areas and events leading to the current status of profession. Explain the nature of a profession versus an occupation.
7. The student will be able to differentiate professional Social Work from volunteer helping and from other helping professions.
8. The student will be able to differentiate profession from occupation.

The student will be able to locate and identify the resources that make up the knowledge base of Social Work.
9. The student will be able to identify the value systems that shaped Social Work as a profession.
10. The student will be able to summarize the Code of Ethics.
11. The student will be able to state four major Social Work ends values and identify from the Code of Ethics.

The student will be able to recognize the skill base of Social Work.
12. The student will be able to differentiate social welfare, Social Work, social agency.
13. Identify the basic areas of knowledge required of social workers, its source and the status of its certainty-uncertainty.
14. The student will be able to recognize levels of licensure and the requirements and limitations for each.

The student will be able to discuss special concerns involved in servicing special populations.
15. The student will be able to describe the levels of Social Work intervention individual, group, and community.
16. The student will be able to describe Social Work's concern with minorities and critique this concern from the point of the specific minorities, e.g. Blacks, Chicanos, Native Americans, Children and Women.
17. The student will be able to describe Social Work manpower classifications, profile characteristics, job projections, and variables affecting them.

The student will be able to describe the contemporary fields of service.
18. The student will be able to identify the various fields of practice in which social workers are involved and describe in depth one field of practice, agency engaged in that field, and the activities of a social worker employed in that agency and field.
19. The student will be able to explain the difficulties of working with a bureaucracy.
20. The student will be able to demonstrate an understanding of Case Work, Community Organization, and Group Work.
21. The student will be able to discuss current issues for the profession including Departmental Syllabus versus specialization, Clinical versus Social Action, Accreditation and Licensing, Multiple levels of practice, and Class Action.
22. The student will be able to discuss the contribution of individuals associated with the Social Work movement.
23. The student will be able to describe the employment opportunities.
24. The student will be able to discuss the current concerns and dilemmas of Social Work.

The student will be able to explain the various levels of Social Work service.
25. The student will be able to differentiate social service organizations from other organizations.
26. The student will be able to list the components of the helping process.

The student will be able to discuss current issues relevant to the profession of Social Work.
27. The student will be able to define “At Risk” populations.
28. The student will be able to explain what behaviors place populations “At Risk.”
29. The student will be able to explain what elements place populations “At Risk.”
30. The student will be able to give examples of populations that are “At Risk.”
31. The student will be able to discuss the options available to those “At Risk.”

ASSESSMENT OF LEARNER OUTCOMES:

Aside from the minimum requirements of competency regarding the above objectives judged through examination by the instructor, important consideration will be given to initiative taken in supplementary readings and research as well as class discussion and contribution. Class contribution and discussion, individual initiative in reading and research, and maximum proficiency on examinations will be required of all passing students.

During the initial class period we will be developing the assignments for the balance of the year and assigning weights to them for the purpose of obtaining a final grade for the course. I expect that you will be creative in developing your ideas and personal goals for this class, your decisions dictate your grade.

Evaluation

The student will evidence competency in the field on oral discussions, written work, class presentations, and tests. The evaluation process is subject to revision as indicated by class need.

Generally the scale for grading will be as follows:

Study questions will be provided for each chapter. Study questions will account for 25% of the course grade.

The student will complete Paper/class presentation. The paper/presentation will account for 25% of the course grade.

Final examination will be composed of questions derived from the study questions. The final examination will account for 50% of the course grade.
Assignments turned in more than one class period late will be reduced in value by 50%. If an assignment is to come in late, turn it in to Jean Karrick at the Social Science office or directly to me. Giving assignments to other students to turn in may result in the assignment being lost. Lost assignments are not the responsibility of faculty.

Final grades will be determined as a percentage of the total points available:

- 100 to 91% = A
- 81 to 90% = B
- 71 to 80% = C
- 61 to 70% = D
- Below 60% = F

Incomplete Grade Report:

Whenever an incomplete grade is given, the student has one year to make up or remediate the problem. A plan of remediation will be submitted with the grade report (KCKCC General Catalog, 1996-1997, pp. 22-23). As a word of caution, most "INC" grades will transfer to other colleges or universities as "F".

**ADMINISTRATIVE WITHDRAWAL POLICY:**

The College maintains a policy that requires Administrative Withdrawal of any Student with five (5) hours of unexcused absence during any semester. This course is presented via a seminar format. Participation in class will be given due consideration during the assignment of the final grade. Your presence is necessary if you are to participate. While it is understood that periodic absences may be necessary, these must be held to a minimum.

Student Admission to Classes:

Only those students listed on the official college roster will be admitted to the class.

Special Notes:

The writing style reference for this class is The American Psychological Association, Manual of Approved Style, or The APA Publication guide.

**SPECIAL NOTES:**

This syllabus is subject to change at the discretion of the instructor. Material included is intended to provide an outline of the course and rules that the instructor will adhere to in evaluating the student’s progress. However, this syllabus is not intended to be a legal contract. Questions regarding the syllabus are welcome any time.

Kansas City Kansas Community College is committed to an appreciation of diversity with respect for the differences among the diverse groups comprising our students, faculty, and staff.
that is free of bigotry and discrimination. Kansas City Kansas Community College is committed
to providing a multicultural education and environment that reflects and respects diversity and
that seeks to increase understanding.

Kansas City Kansas Community College offers equal educational opportunity to all students as
well as serving as an equal opportunity employer for all personnel. Various laws, including Title
IX of the Educational Amendments of 1972, require the college’s policy on non-discrimination
be administered without regard to race, color, age, sex, religion, national origin, physical
handicap, or veteran status and that such policy be made known.

*Kansas City Kansas Community College complies with the Americans with Disabilities Act. If
you need accommodations due to a documented disability, please contact Director of Academic
Resource Center, in Room 3354 or call (913) 288-7670.*
Learning Outcomes
Discipline knowledge and content mastery is expected of all graduates. More specifically, KCKCC is committed to the Learning Outcomes listed below. We believe that competence in the Learning Outcomes is essential for the success of graduates and will enhance their ability to become contributing members of our increasingly complex world. These areas of knowledge and skills are equally valid for all KCKCC graduates, whether they transfer to a four-year college or pursue a career after leaving college.

General Education Learning Outcomes
Communication Learning Outcomes
The learner will have the ability to express, interpret, and modify ideas/information effectively (both written and oral), including but not limited to reading text accurately and correctly; writing with a clear purpose and effective organization; speaking effectively using appropriate styles that suit the message, purpose, and content; and employing active listening techniques.

Computation Learning Outcomes
The learner will have the ability to understand and apply mathematical concepts and reasoning using numerical data.

Critical Reasoning Learning Outcomes
The learner will understand inductive and deductive reasoning and have the ability to define problems and use data (qualitative and quantitative) to make complex decisions utilizing analysis, synthesis, and evaluation skills.

Technology and Information Management Learning Outcomes
The learner will have the ability to define, collect, organize, analyze, and evaluate information from a variety of sources. The learner will also have the ability to understand basic technology concepts and functionality in order to use technology as a tool to locate and retrieve information.

Community and Civil Responsibility Learning Outcomes
The learner will demonstrate knowledge, awareness, and understanding of diverse ideas, values, and perspectives of a culturally diverse world; an understanding of the ethical issues and values that are prerequisites for making sound judgments and decisions; a recognition of the obligation to become actively involved as a contributing member of the community; and a sensitivity to the awareness of aesthetic expression.

Personal and interpersonal Skills Learning Outcomes
The learner will have the ability to work cooperatively and productively with others; to understand and evaluate his/her capabilities; to manage his/her personal growth by setting realistic and appropriate goals.

SOCIAL AND BEHAVIORAL SCIENCES
STUDENT SUCCESS STRATEGIES

Know your teacher’s name.

Turn off your electronic devices in class/make paying attention to the work of the class your only concern.

Miss class only when you cannot attend/acquire missed information and materials ASAP.

Know your syllabus.

Know the attendance policy.

Know the requirements for tests and assignments.

Know information about final exam and make-up exams.

Know instructor’s position on use of Wikipedia or other online sources.

Know the instructor’s preferred writing style (APA, MLA, etc.).

Always know your grade.

Contact your teacher ASAP with concerns or questions.

Know the benefits of the academic resource center.

Know if your course has a practicum, service learning component, or other exception.

Use an academic planner.

Know the course withdrawal policy.

Know your instructor’s office hours and make appointments when necessary.

Know the school’s scholastic honesty policy.

Be familiar with the course learning objectives, course competencies, and the college’s 21st century learning outcomes for general education.