

Policy: 2.03

Credit Hour

Purpose

To define a credit hour of course work.

Policy Statement

The term *credit hour* is a unit of academic credit earned. Credit hours at KCKCC are awarded using the contact hour guidelines of the Kansas Board of Regents. One (1) semester hour of credit will be awarded for completion of at least:

Lecture courses: 750 minutes of class instruction and a final examination.

Virtual courses: 750 minutes of class instruction and a final examination, the same as in lecture courses, presented through the college's preferred video conferencing platform.

Lab courses: Complete 1,125 minutes of laboratory class for each credit hour of lab.

Internship: 2,700 minutes of on-the-job training, clinical, externship, etc. (The total time of these trainings are required and must be made up if missed. Make up hours can be completed within the online LMS, with instructor approval.)

On-line courses and blended courses: based on the amount of time needed to achieve the course competencies in a face-to-face setting. Blended courses meet a minimum of 1/3 of the course seat time.

Examples of credit hour awarding:

- A three (3) credit hour lecture class meets three times a week for 50 minutes each day over a 15-week semester for a total of 2,250 minutes plus a final examination.
- A three (3) credit hour lecture class meets two times a week for 75 minutes each day over a 15-week semester for a total of 2,250 minutes plus a final examination.
- A five (5) credit hour lecture/laboratory course, with three (3) credit hours of lecture and two (2) credit hours of lab, meets for lecture three times a week for 50 minutes each day and for laboratory two times a week for 75 minutes each day over a 15-week semester for a total of 4,500 minutes plus a final examination.
- Other examples that meet the minimum

Each week, students should plan to devote three hours of study outside of class time for each hour of credit in which they are enrolled.

Board Approved: 12/15/2020